



Nursery Assistant

(No qualifications required)

Reports To	Nursery Manager
Salary	£12.21 per hour (21 years and over) or £10 per hour (18-20 years)
Contract	Part Time & Full Time opportunities available
Hours	14-35 hours per week (flexible depending on candidates availability)
Start Date	Flexible

Job Outline

As we prepare to open our doors, we are excited to welcome passionate and caring Nursery Assistants to join our team at Halimah's Nursery. In this role, you will support the Nursery Manager in helping us achieve our *Mission*.

As Nursery Assistant, you will work within the EYFS framework, incorporating our Muslim ethos into daily activities to create a warm, supportive, and engaging environment. You will play an important part in fostering children's development through play, learning, and positive interactions.

Safeguarding Requirement

Halimah's Nursery is committed to safeguarding and promoting the welfare of children and young people. It is a requirement of all staff that they share this commitment and follow the prescribed policy and procedures to continuously promote a culture of safeguarding across the whole organisation.

Main Duties

- To teach children, offering an appropriate level of support alongside stimulating play experiences.
- To undertake a Level 2 early years education and childcare qualification or equivalent.
- To ensure that children are kept safe and that you understand when to follow child protection procedures.
- Carry out observations to establish children's individual development in addition to their general health and wellbeing needs.
- To be aware of any special educational needs (SEN) or disability a child may have, and work with other staff as appropriate to ensure each child's individual needs are known and met.

- Collaborate with the Nursery Manager to ensure the welfare and safety of all children, acting promptly and appropriately on any child protection concerns in line with safeguarding protocols.
- To help set up for the daily programme and tidy away at the end of the session.

This job description is not an exhaustive list of duties, and the post holder will be required to undertake any other reasonable duties discussed and directed by the Nursery Manager. The post holder is also expected to be flexible and adaptable in their approach to fulfilling their duties.

Person Specification

Essential Criteria:

- A sufficient understanding and use of English.
- Willingness to learn and undertake further training.
- Keen to develop a career in early years education.

Desirable Criteria:

- An understanding of how to incorporate a Muslim Ethos.

This post is exempt from the Rehabilitation of Offenders Act (1974) and requires an enhanced Disclosure and Barring Service Check. Applicants must be prepared to disclose any convictions they may have and any orders that have been made against them.